

First United Methodist Church

Board of Trustees

March 12, 2020

Present: Clayton Gathe, Darin Dugan, Patty Donaldson, Kim Warner, J. D. Vieregge, Jack Johnston, Joe Cearlock, John Kaiser, and Pastor Terry Westerfield.

Absent: Terese Sikma.

Topic: Call to Order

Chairperson Clayton Gathe called the meeting to order at 5:30p at the parsonage. Pastor Terry Westerfield offered prayer. The minutes from the January meeting were approved on a motion by J. D. Vieregge/Joe Cearlock.

Old Business

Topic: Push Bars on Family Center Gym Doors

J. D. has been in conversation with Slack Glass to install push bars on the four doors located on the west side of the gym. They are to be installed at a cost not exceeding \$1,500. Work has not yet been completed.

Topic: Little Church

The Trustees will sell pews and any other items of interest to the public. Any asbestos related materials will be removed prior to demolition. A motion by Kim Warner/Darin Dugan was approved to hire Clayton Gathe to demolish the building and restore the property to a grass lawn at a cost of \$16,900; to hire Jerry Sasse to remove asbestos-related materials from the church at a cost of \$500; and to pay an inspector to examine the property prior to demolition at a cost of \$400. Vandalia Fire Department was given permission to use the structure for training purposes prior to demolition. The discussion and motion concerning the demolition bid were led by Darin Dugan, Vice Chairperson.

Topic: Church Roof

The only contractor submitting a bid by meeting time to replace the sanctuary building roof, including towers, was submitted by Genesis Property Improvements (GPI). Co-owner of the company, Michael Wehrle, was present to discuss the bid. GPI is a certified CertainTeed installer, and the shingles will carry a twenty-five year warranty. The project will take four to six weeks to complete. A motion by Jack Johnston/J. D. Vieregge was approved to accept GPI's bid of \$58,502.

New Business

Topic: Parsonage

Discussion was held on the potential sale of the parsonage. Concerns included the size of the parsonage versus the needs of potential clergy families, the steep slope of the back yard, and on-going maintenance needs. A motion by Kim Warner/John Kaiser was approved to table the issue.

Topic: Church Heating System Maintenance

Convectors (radiators) utilized by the church boilers need to be dismantled and cleaned, and at least five valves controlling them need to be replaced. Stombaugh Heating and Air Conditioning submitted a bid of \$1,330 to do the work with the understanding that more valves may need to be replaced. A motion by J. D. Vieregge/Joe Cearlock was approved to accept the bid and allow for contingencies for a total up to \$2,000.

Topic: Organ Maintenance

Work on the organ pipe "rooms" is on hold until a bid is received from Joe Salvador who services the

church's pipe organ. Paint and plaster have been falling into the pipes causing the valves to stick open. When the walls and ceilings of the rooms are covered, Joe recommends that "re-leathering" and other maintenance needs be performed. One large pipe is collapsing under its own weight and needs to be repaired/replaced.

Topic: Stained Glass Storm Window

Pastor Terry observed that a storm window protecting a south-side sanctuary stained glass window has been pushed in. J. D. volunteered to contact the installer to make the repair.

Topic: Concluding Business

A motion by Kim Warner/ Jack Johnston to adjourn was approved at 7:05p.

A tour of the parsonage was taken by a couple of the Trustees, noting what repairs were needing to be done.

Respectfully submitted,
Patty Donaldson and Terry Westerfield